

2013-2014 Heung To Secondary School (TKO)

S4 Writing competition

Merit

4D (15) Liu Kam Ping

Dear Principal,

Creative Writing Class for Secondary 4 students

I am writing on behalf of the school English Club, to suggest ways of helping our students improve their English. Our students absolutely need help from the school to improve their proficiency, so we would like to organize a creative writing class for Secondary 4 students.

I believe that the creative writing class will bring lots of benefits to students. For example, the class can help students think creatively, create a personal writing style and brush up their writing skills.

I think that students at our school actually can speak and write basic English. However, they are lacking in creative writing skills. But this class will help students develop confidence in writing, inspire them and expand their ideas on a mind map. Therefore, they absolutely need help from school.

We have designed some activities and exercises to help students during this creative writing class. For example, we will watch English movies, do some exercises and of course formal lessons with the teachers. This class will mainly focus on learning, trying and applying. Through these three ways, the students must be more able to create likeable characters in their writing. I am sure that this class can polish their creativity and even better their skills in preparing the examination. In this class, the teacher will also teach the figurative language, such as simile and metaphor.

To encourage students to join this creative writing class, we plan to present them a certificate. Also, if they can attend 80% lessons of the class, the fee will be returned to them. On the other hand, we will organize some competitions in school to let them try and apply.

The class will be organized jointly by the English Association and Student Union and conducted by our NET. It will be held every Monday. Mr. Fung will be our supervisor. He will supervise the activities and assist in promoting the class to students.

In conclusion, students can be trained with different skills. We hope that you can agree to this idea. I will develop a full to you once you approve it.

Yours faithfully,  
Pat Lee