

2013-2014 Heung To Secondary School (TKO)
S4 Writing competition

Champion
4A (4) Chan Tin Ching

Dear Principal,

Creative Writing Class for Secondary 4 students

On behalf of the school English Club, I am writing to you today about ways of helping our students improve their English. As you are probably aware, our students are in lack of support with their English, so we would like to organize a creative writing class for Secondary 4 students. The details are written below.

I believe the creative class will bring benefits to students because students find it difficult to write an attractive story.

It would appear that students at our school can speak and write basic English but they are lacking in opportunities to get in touch with English Creative Writing. This class will help students develop some inspiration through different kinds of activities, such as bringing students to the park. It can let students learn writing skill at an informal environment. Moreover, the class can help them to widen their scope and assist them to help build-up their confidence.

We have designed some activities and exercises to help students with short stories, for example, we have an activity that teaches students how to use some complex vocabulary to beautify their writing. Our teachers will teach students how to draft and write the storyline. Besides, it can let students appreciate the beauty of English. We have a group discussion for students to share their opinions. Also, we will use some simple stories as references. This helps students create their personal style.

To encourage students to think creatively, we plan to ask students to participate in our writing class by a rewarding system. In this class, students are required to hand in the writing assignments. It helps students apply their writing skills in their writing exam. It is very useful.

The class will be conducted by Miss Lee. It will be held on 11th March. Mr. Chan will supervise the activities in the class and assist me in promoting the class to students. This activity is favorable to our students.

Should you agree to the idea, I would develop a full plan of creative writing class to you. I am waiting for your approval.

Yours sincerely,

Pat Lee

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Chairperson of English Club